

Activities Covered by this Assessment	Schools Operation during COVID 19
Site Address / Location	St Edward's CE Primary School

This risk assessment is designed to address the covid controls during the normal day to day operation of a school

Guidance for schools. Please refer to:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/999689/Schools_guidance_Step_4_update_FINAL.pdf

Schools should continue to:

- Exercise good hand hygiene.
- Exercise good respiratory hygiene, catch it, bin it, kill it principles.
- Use 'enhanced cleaning' regimes, particularly on frequently touched surfaces (minimum twice a day is suggested).
- Maintain good ventilation in occupied parts of the school, balancing ventilation with thermal comfort.
- Use PPE where appropriate to their setting or activity ([link](#)).
- Have systems in place to encourage all who have symptoms of covid to self-isolate and engage with test and trace and follow PH advice.
- Staff to engage with regular lateral flow testing twice a week
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Outbreak Management:

From Step 4, close contacts will be identified via NHS Test and Trace. You may be contacted in exceptional cases to identify close contacts, as currently happens in managing other infectious diseases. You will continue to have a role in working with health protection teams in the case of a local outbreak

Schools should ask parents and staff to inform them immediately of the results of a test: 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection'

PPE:

Face coverings are not classified as PPE (personal protective equipment). PPE is used in a limited number of settings to protect wearers against hazards and risks, such as surgical masks or respirators used in medical and industrial settings. A face covering is a covering of any type which covers your nose and mouth.

The majority of staff in education, childcare and children’s social care settings will not require PPE beyond what they would normally need for their work, even if they are not always able to maintain a distance of 1+ metres from others.

Additional PPE for coronavirus (COVID-19) is only required in a very limited number of scenarios, for example, when:

- a pupil becomes ill with coronavirus (COVID-19) symptoms, and only then if a 1+ metre distance cannot be maintained
- performing aerosol generating procedures (AGPs)

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/999722/PPE_in_education_childcare_and_childrens_social_care_settings.pdf

When working with children and young people who cough, spit or vomit but do not have coronavirus (COVID-19) symptoms, only any PPE that would be routinely worn, should be worn. The guidance on safe working in education, childcare and children’s social care provides more information about preventing and controlling infection. This includes:

- when and how PPE should be used, what type of PPE to use and how to source it

Safe working in education, childcare and children’s social care settings, including the use of personal protective equipment (PPE) Guidance:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/999722/PPE_in_education_childcare_and_childrens_social_care_settings.pdf

Face Coverings: Face coverings will need to be worn in communal areas by staff.

Hazard (Something with a	Who might be Harmed & How?	Existing Controls (Consider Hierarchy of Control)	Further Controls Required (Consider Hierarchy of Control)
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potential to cause harm)			
Coming into contact with individuals who are unwell	Staff, pupils, visitors and contractors. Reduced infection control which may result in spread of COVID19	<ul style="list-style-type: none"> Staff, pupils, visitors and contractors do not come into the school if they have COVID19 symptoms or have tested positive in the last 7 days. Anyone developing COVID19 symptoms is sent home. Persons who have symptoms will isolate until the result of a PCR test comes back and will not be in school. Persons with a positive test will remain in isolation for a period of 10 days from the date of the test unless they have negative lateral flow test on days 6 and 7, both tests to be 24 hours apart. Staff and children can then return to school on day 7. 	<ul style="list-style-type: none"> Follow advice from PH concerning return to school.
A pupil shows symptoms of COVID19 whilst in school	Staff, pupils, visitors and contractors. Reduced infection control which may result in spread of COVID19	<ul style="list-style-type: none"> A pupil awaiting to be collected, is moved, if possible, to an outside area where they can be isolated with appropriate adult supervision at a distance. PPE is worn by staff caring for the pupil while they await collection if a distance of 1+ metres cannot be maintained. The area around the pupil with symptoms is cleaned and disinfected after they have left. (See cleaning hazard) Everyone washes their hands thoroughly for 20 seconds with soap and running water or use hand sanitiser after any contact with someone who is unwell. 	
Visitors to site	Staff, pupils, parents/guardian, visitors and contractors. Reduced infection control which may result in spread	<ul style="list-style-type: none"> Visitors to site should be kept to a minimum and telephone/online appointments preferred. 	

	of COVID19		
<p>Carrying out 1st aid</p>	<p>First Aider Person being treated by the first aider. (Carrying out 1st aid may require the 1+mtr social distancing rule to be broken)</p> <p>This activity requires the 1+mtr social distancing rule to be broken. This could lead to either person involved in becoming infected with COVID-19 through close contact with an asymptomatic carrier, transmitting the virus through bodily fluids or respiratory droplets entering the person's eyes, nose or mouth.</p> <p>The First aider may have an allergic reaction to latex gloves.</p>	<ul style="list-style-type: none"> • A first aider should not be administering first aid treatment to a person who has the symptoms of COVID-19 unless there is a life threatening condition and using St John's ambulance guidance (link at end of document). Isolation care can be given. • If a child presents symptoms of COVID-19 they will be isolated 1+m away from people and parents called to collect them. • Nitrile Gloves conforming BSEN455 will be worn to deliver first aid. • The first aider will cover any cuts on their hands with waterproof plasters. • The first aider will avoid putting their fingers in their mouth and touching their face. • The first aider will avoid touching any part of a dressing that will come in contact with a wound. • The first aider will wear goggles (if the person requiring first aid is showing signs of COVID19 and has life threatening condition) conforming BSEN 166.1b.3 to prevent bodily fluids being splashed into the eyes. • A fluid-resistant surgical face mask will be worn by the first aider, if the person is presenting with COVID19 symptoms. The surgical masks used conform to BS EN 14683:2019 Type IIR. • After each first aid treatment is given all equipment and surfaces, including goggles and visor used will be cleaned down using a detergent solution. This is followed by disinfection using a solution that contains 1000 parts per million (1000 ppm av.cl.). The goggles and visor are rinsed with clean water after being disinfected to remove any chemical residue. • After using the face masks, aprons and gloves they will be correctly doffed and placed straight into a bag and the bags tied. • NHS hand washing posters have been installed above sinks to give information on good hand washing techniques. 	

		<ul style="list-style-type: none"> • Face masks and gloves will only be used for 1 treatment of first aid they will not be used to treat a second person requiring first aid. • First aiders have been given information on how to correctly don and doff their PPE – video here https://www.youtube.com/watch?v=GncQ_ed-9w • After first aid treatment is given and cleaning has been completed the first aider will wash their hands with soap and water for at least 20 seconds before commencing any further work. 	
Intimate care	Staff, pupils	<ul style="list-style-type: none"> • The staff member providing the intimate care will wash hands thoroughly before and after providing intimate care, using soap and water for at least 20 seconds. Use alcohol-based hand sanitiser if soap and water is not available. • NHS hand washing posters have been installed above sinks to give information on good hand washing techniques. • The room is well ventilated at all times. 	
Insufficient Cleaning	Reduced infection control which may result in spread of COVID19	<ul style="list-style-type: none"> • A detailed cleaning schedule will be implemented throughout the site, ensuring that contact points, e.g. worksurfaces, door handles, taps etc. are all thoroughly cleaned and disinfected regularly. • Extra attention is to be given to frequently touched areas and surfaces, e.g. doors, toilets, door handles, phones, light switches and door fobs, etc. at least twice a day with one of those times being either at the start or end of the day. • Hand towels and hand wash are to be checked and replaced as needed by the Premises Officer and cleaning staff. • Enhance the cleaning regimes for toilet facilities, particularly door handles, locks and the toilet flush, etc. • Only cleaning products supplied by the school are to be used. • Please refer to the school's COSHH risk assessments for further control measures in relation to cleaning chemicals used. • PPE required for cleaning will be noted in the outcome of the COSHH risk assessments conducted for cleaning chemicals used. 	

		<ul style="list-style-type: none"> Bin liners are used in all bins other than paper recycling and bins are emptied into the external waste bin regularly. Random monitoring spot checks are made by the SLT to confirm cleaning activities are being completed. 	
Poor Ventilation / Lack of Ventilation Thermal Discomfort in colder months	<p>Staff, pupils, visitors, contractors.</p> <p>Reduced infection control which may result in spread of COVID19.</p> <p>COVID-19 transmitting through mechanical ventilation ducts that link between rooms.</p>	<p>Natural ventilation is provided by opening windows. In cooler weather windows will be opened just enough to provide constant background ventilation.</p> <ul style="list-style-type: none"> Windows will be opened more fully during breaks to purge the air in the space. Natural ventilation is provided by opening external doors where this would not create a safeguarding and/or fire risk. Heating will be used and adjusted as necessary in occupied spaces to help to ensure thermal comfort levels are maintained. 	
Breakfast and after school clubs	<p>Staff, pupils, parents/guardian, visitors and contractors.</p> <p>Reduced infection control which may result in spread of COVID19</p>	<ul style="list-style-type: none"> Breakfast and After School Club will follow the same risk assessment as the rest of school. Parents will not enter the setting but drop off and collect children from the back gate. 	
Residential visits / off-site visits	<p>Staff, pupils, parents/guardian/public/volunteers</p> <p>Reduced infection control which may result in spread of COVID19</p>	<ul style="list-style-type: none"> A COVID risk assessment will be created for each off-site visit. Any educational visits will be conducted in line with relevant COVID-19 guidance and regulations in place at that time. OEAP and government guidance will be followed during the visits and will be used to help develop risk assessments for the visits. 	
Poor Hand Hygiene	<p>Reduced infection control</p>	<ul style="list-style-type: none"> Pupils and staff to wash their hands with soap and water or sanitiser 	

	which may result in spread of COVID19	for at least 20 seconds on arrival and departure from school, before and after breaks and before using computing equipment.	
Poor Respiratory Hygiene	Reduced infection control which may result in spread of COVID19	<ul style="list-style-type: none"> • Tissues provided in every classroom. • Relay the “catch it, kill it, bin it” approach to all staff and pupils. 	

Source:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/999722/PPE in education childcare and childrens social care settings.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/999722/PPE_in_education_childcare_and_childrens_social_care_settings.pdf)

Guidance for full opening: schools

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/999689/Schools_guidance_Step_4_update_FINAL.pdf

Protective measures for out-of-school settings during the coronavirus (COVID-19) outbreak

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/999758/OOSS_Provider_Guidance_PDF_Step_4.pdf

Contacts: PHE health protection teams

<https://www.gov.uk/guidance/contacts-phe-health-protection-teams>

Source NHS:

<https://www.nhs.uk/conditions/coronavirus-covid-19/check-if-you-have-coronavirus-symptoms/>

COVID-19: cleaning in non-healthcare settings:

<https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings>

St. John Ambulance Covid-19: advice for first aiders:

SCHOOLS COVID RISK ASSESSMENT

<https://www.sja.org.uk/get-advice/first-aid-advice/covid-19-advice-for-first-aiders/>

Risk Assessor Name:	Rachel Lacey	Risk Assessor Signature:	<i>Rhacey</i>	
Authorised By:		Authoriser Signature:		Initial
Date Conducted:	2 nd January 2022	Date of Review:		
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